

Contract and workplace assistance through the

eZone - 328.unionlabor.org

Our online grievance handling and tracking system allows members to log in, file complaints, ask questions, review online files from any internet location, and receive emails advising you of critical timelines and steps in the grievance process.

You can also get help through the KnowZone at 503-239-9858 ext 132. Our stewards will answer your questions and calls for help.

Who are we? We are you local 328 Stewards and we are members trained to assist you with your contractual rights. If you need questions answered, have to attend an investigatory meeting, or want to file a grievance, we are here to help you do that. You can reach us through the online system called the eZone or by calling the KnowZone number listed above.

How to Use the eZone

You must be a bargaining unit employee of AFSCME Local 328 to use this system. Members in good standing and fair share employees are both able to use the eZone.

Log In

- 1) Go the front page of our website www.afscmelocal328.com and click on the eZone link or go directly to <http://328.unionlabor.org>
- 2) If you have never used the system before go to **FIRST TIME USERS: [CLICK HERE TO SIGN IN.]** You will then be able to create a password and provide your preferred email address (OHSU email or any personal one you may have)
- 3) Once you are logged in you should arrive at the Member Main Menu, from here you have multiple options

OPTION #1 Get union assistance – If you click on this box, you will go to a screen where you will be asked what type of problem you are experiencing. If you have an emergency or an investigative meeting that you need help with check **Investigatory Meeting**. If you have a problem associated with another category please check that category or if you are not sure, check on **Other**. You will then be asked to enter the **Date of Occurrence**.

IMPORTANT: Please enter the date you first knew about the problem, NOT the date you are using the eZone. This is important for timely filing of your grievance and for timely notifications of the steps in the grievance process.

After you have entered the **Date of Occurrence**, answer the questions on the page by typing in the boxes provided. Tab to the next box when ready. Once you have finished typing in all of the information click “submit.” Your case has been entered in the eZone.

OPTION #2 Check on a case I filed earlier – This will take you to a screen displaying all your cases currently in the eZone and their status. You will also be able to read the stewards notes made in your case file.

OPTION #3 Ask today’s lead steward a question – If you just have a question about the contract that you would like answered, click on this option and type in your question and click “submit.” The lead steward will then be sent your question.

AFSCME Facts

AFSCME Local 328 is our local union. Our union was established at OHSU in 1985 and represents over 4,500 bargaining unit employees. Our local is the largest AFSCME local in Council 75. Oregon AFSCME Council 75 is our state AFSCME organization and it represents over 150 local unions and over 27,000 employees. You can find out about Council 75 on their website www.oregonafscme.com. AFSCME International represents all the locals and state councils and over 1.4 million employees. To learn more about AFSCME International visit their website www.afscme.org

AFSCME is the most democratic union in the labor movement. Local 328 members:

- Determine how our local dues are spent
- Elect our officers, steward and bargaining team members
- Are surveyed before every contract negotiation to establish our priorities at the bargaining table
- Vote to decide whether to ratify a negotiated contract
- Elect or appoint representatives who vote on how state and national dues are spent and to vote on what candidates and ballot measures to support or oppose

AFSCME Local 328:

- Publishes Posters and email newsletters and messages from our local 328 President and leadership
- Keeps our website up to date with the latest information
- Provides trained stewards who help employees solve problems and file contract related grievances when necessary. Stewards can be contacted through the eZone, our online grievance handling system found at **328.unionlabor.org**
- Provide staff and legal resources for specific grievances when warranted
- Assists members in need with the BridgeBuilders Conflict Resolution program
- Provides grants and other training resources through the LMCC and JCET programs

AFSCME Local 328 and AFSCME Council 75 have together done some important things for OHSU employees:

- Protected the rights and benefits of our bargaining unit members in 1995 when OHSU discontinued being a State Agency and formed a Public Corporation.
- Played a major role in the prevention of the passage of Measure 8 which would have destroyed the Public Employee's Retirement System (PERS).
- Actively participated in the successful campaign to raise the minimum wage.
- Support or oppose ballot measures that affect OHSU because OHSU cannot take a position because it is an organization receiving public funding
- Work tirelessly to elect individuals at the local, state and federal level who support issues that positively affect the work life and economic well being of our members.